**Clevedon LitFest**

**Volunteer Chair of Board/Trustee - expression of interest**

Our current Acting Chair is standing down in June 2025, and so we are seeking a new Chair of our Board of Trustees, as also new Trustees. The role of Chair could, potentially, be a job share with two co-chairs offering complementary skills and experience.

**Background**

Clevedon LitFest was founded as a Community Interest Company in 2020 and became a registered charity (Charitable Incorporated Organisation) in 2024. We curate creative projects to bring our community together, address social issues, and enhance the lives of local people. Our first online festival in 2020 was a very modest half day event, which subsequently grew a ten day (51 event) programme in 2023. In 2024 we changed focus to programme events seasonally throughout the year.

We have been funded by Arts Council England, local sponsors and grant makers and have come to be recognised as a force for good in our local community. This is translating to an ever wider level of financial and volunteer support as well as robust partnerships with other local cultural providers.

We recognise that our volunteers, including all of our Trustees, are crucial to the success of the annual Clevedon LitFest and associated activities.

We are particularly keen to recruit local people who are passionate about the arts on their doorstep and feel they have something to offer in this role, as well as sharing our values. If that's you and you can commit to attending Board meetings (currently once every two months), and can be flexible with the time required to carry out the role of Trustee, including Chair of the Board of Trustees, we would like to hear from you.

Our current Board members opt to participate in one or more aspects of organising and planning our events, ie programming, finance, communications, logistics, etc and this entails some ad hoc additional meetings to discuss and make recommendations that are then brought to the main Board for agreement.

As a registered arts charity, our role as a dedicated Board of Trustees is to oversee the work of the charity, ensuring the organisation is managed efficiently, financially stable, and fulfilling its charitable objectives. Working with fellow Trustees you will help us deliver our vision, mission and values and to develop a bright future for creative endeavour in our town.

If you are interested in finding our more and/or applying for the role of Chair (this can be a job share) or as a Trustee, please send the following details by email to [enquiries@clevedonlitfest.org.uk](mailto:enquiries@clevedonlitfest.org.uk) :

* Your name, address and contact phone number (plus best time to contact you).
* The role you are interested in applying for (ie Chair or Trustee).
* Any particular skills and experiences that you would bring to that role.

One of our Board members will then be in touch with you to discuss next steps.

Clevedon LitFest March 2025